



Phone Use Guideline September 2025

1. If a junior student owns a phone, it must be kept locked in his/her locker for the duration of the school day.
Junior Students are not permitted to bring their phones to class.
2. Senior students may keep their phones locked in their lockers or switched off in their school bags.
A teacher may occasionally ask senior students to use their phones in class. In this instant, students will be allowed to take their phones out of their schoolbags or go to their locker to get them.
3. Students who need to keep their phones on their person for medical reasons, can apply to their Head of Year for an exemption.
4. Students using phones in class without permission will have the phone confiscated and it will be kept until the end of the **next school day** whereby it will need to be collected from the school office. For a first offense, the student can collect the phone. For second or subsequent offense, the phone will need to be collected by a parent/guardian.
5. Any student caught recording or taking images during class time will have their phones confiscated for 5 days.
6. The school and grounds will remain a phone-free zone for the duration of the school day. No phone-use will be accepted on the corridors, in the atrium, on the school yard etc.
7. Repeated breaches of the phone-use guidelines will result in sanctions in line with our code of behaviour.